



Ashworth & Vale

CLIENT CARE LETTER

Client care letter and terms of business.pdf

MATTER

2025-0188 — Greenhalgh — employment
settlement agreement advice

CLIENT

Ms Louise Greenhalgh

FILED BY

Ellie Fairbairn

FILED ON

28 Oct 2026

We are writing to confirm your instructions and to set out the basis on which we will be acting for you in this matter.

Our charging rates, the likely stages of the matter, and your right to complain are set out in the enclosed terms of business.

Please contact us if any part of this letter is unclear, or if your instructions change at any point.

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